

**Breakfast of Champions (BOC)** is a non-profit organization for the architectural, engineering, planning, environmental and construction industry. Its' focus is to provide a forum for business development and career growth within Alameda and Contra Costa Counties. BOC works directly with public agencies, and private entities to promote dialog between providers and consumers of design, engineering and construction services.

As a representative of the a/e/c industry, BOC encourages and supports educational endeavors related to and supporting the industry. The major part of our education program is our annual grant(s). Total grant(s) value is \$10,000.

Overall Grant Criteria and Timeline:

- 1) Total value is: \$10,000
- 2) BOC reserves the right to award more one or more applicants per year
- 3) Lowest grant value is: \$3,000. Highest grant value is; \$10,000
- 4) Grant information is due May 6, 2011
- 5) Recipient(s) will be notified June 3, 2011
- 6) Money will be provided by January 26, 2012
- 7) All applicants must be in Alameda and/or Contra Costa County
- 8) Applicant program must be in involved in educating within the architectural, engineering, planning, environmental and/or construction disciplines
- 9) Grant recipients will be available to participate in at least ONE meeting prior to award, generally at the October, 2011 event
- 10) Grant recipients must be available for formal presentation at BOC meeting January 26, 2012

Please address all questions and/or comments to:

Beth Power, Executive Chair  
Breakfast of Champions  
c/o CALTROP Corporation  
520 Capitol Mall, Suite 150  
Sacramento, CA 95814  
916-329-1310  
bpower@caltrop.com

### **Education Grant Submission Instructions**

To qualify for the annual Breakfast of Champions education grant, the recipient needs to understand the mission of the organization and how BOC can benefit students.

*“It is the mission of the **Breakfast of Champions** to provide a forum for business development and career growth in the environmental, planning, design, construction, construction management and related professions in the East Bay. BOC, as a volunteer and not-for-profit organization, will present or discuss future projects and market trends that foster networking and team building.”*

Therefore to demonstrate to BOC understanding of our objectives and the direct correlation with your students, please answer the following. Please be concise and thorough. Please read all the instructions in order to have an understanding of the grant requirements and rules. Grant applications that are not compliant with the requirements and rules, will not be considered.

Description of your program:

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Goals of the program:

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How goals of the program align with the BOC mission:

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If granted, how you plan to use the funds (spending plan):

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How you plan to follow-up with BOC to communicate and demonstrate how funds were used:

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The grant recipient will also be expected to attend two BOC Breakfast Meetings – one before the Benefit Event to introduce themselves (September) and the following January meeting to receive a ceremonial check – and to participate with a few people at the Benefit Event.

ALL RECIEPIENTS MUST MEET THE FOLLOWING CRITERIA:

1. Recipient must be aligned with the BOC Mission Statement.
2. Recipient must be not-for-profit.
3. Recipient must be related to the environmental/design/engineering/construction fields.
4. Recipient must be educational.
5. Recipient must be located within Alameda or Contra Costa County.

Breakfast of Champions  
Grant Criteria and Scope

Include a cover letter with your appropriate contact information. Address the Cover Letter to:

Beth Power, Executive Chair  
Breakfast of Champions  
c/o Port of Oakland  
530 Water Street  
Oakland, CA 94607

Send the completed document package to:

Connie Ng-Wong  
Port of Oakland  
530 Water Street  
Oakland, CA 94607

Evaluation Scoring

1. Program's alignment with BOC's mission	15
2. Criteria clearly addressed	5
3. Spending Plan	10
4. Follow-up Plan	5
POINT TOTAL:	35

Submittals will be ranked and Breakfast of Champions reserves the right to award to one or more applicant. Submission of a document does not guarantee award of funds. The selected Grantee(s) will make staff and students available to participate in fund raising events, as requested.

Thank you for participating in our program!